

WILLIS STEEL CORPORATION

GENERAL SALES POLICY

It is our policy to sell only to recognized sheet metal or hardware dealers. The possession of this catalog does not necessarily constitute an offer to sell.

We are pleased to sell on open account to all dealers who have established credit with us. In order to qualify for cash discounts, we kindly ask that our terms, which are shown on our invoices, be met. Accounts becoming past due are subject to an interest charge.

Your cooperation in obtaining our permission to return goods is requested. We deduct a 15% handling charge and transportation cost from the credit issued. Special materials ordered for you or made up on special order are not returnable. All warranties on merchandise is as provided by the manufacturer. We issue no warranty, actual or implied and our responsibility ends with the delivery of material. We do endeavor to carry in stock and sell the highest quality merchandise available from reputable manufacturers.

We have facilities for sheet metal shearing up through 1/8" plate, and sheet metal bending capacity up through 1/4" plate available, as well as some small job fabrication. Contact our office or our salesman for information or quotations.

SEE OUR PRICE BOOK SUPPLEMENT FOR PRICING DETAILS.

Our Minimum Order is \$10.00 net.

Back ordered items are obtained and shipped as promptly as possible.

Our normal delivery is made via our truck. UPS and Parcel Post shipments are available with charges prepaid and added to your invoice. Items ordered special are F.O.B. Factory and are not subject to return or cancellation.

NOTE: Delivery within our service area via our truck are free for orders over \$500.00
For Orders of \$300.00 to \$500.00 - Freight Charge Via Our Truck is \$10.00
For Orders of \$100.00 to \$300.00 - Freight Charge Via Our Truck is \$15.00
For Orders of \$ 10.00 to \$100.00 - Freight Charge Via Our Truck is \$20.00

Our office and warehouse are open Monday Through Friday - 8:00am to 4:30pm. We are closed on all Nationally Observed Holidays. You may reach our order entry desk at phone number 800 - 373-0135. Other calls requesting service or information are taken at phone number 309 - 342-0135. Our FAX phone number is 309 - 342-0136. We may also be reached by e-mail at willissteel@grics.net. We also have a home on the Internet. You can find us at <http://www.willissteel.com>.

This is our 112th year of business serving customers in West Central Illinois and Eastern Iowa. We look forward to serving you!